

REGULAR COUNCIL MEETING FEBRUARY 9, 2010

The regular meeting of the Council of the Town of Altavista was held in the Council Chambers of the Municipal Building, 510 Seventh Street on February 9, 2010 at 7:00 p.m.

1. Mayor Burgess called the meeting to order and presided.

Mayor Burgess called for a moment of silence before the invocation to remember former Councilman Carroll Brumfield who passed away.

2. Rev. Carlton Gunter, Penuel Baptist Church, gave the invocation.

Council members
present:

Mr. J.R. Burgess
Mr. Ronald Coleman
Mr. Bill Ferguson
Mr. Jay Higginbotham
Mr. Michael Mattox

Council members
absent:

Mrs. Beverley Dalton
Mrs. Rayetta Webb

Also present:

Mr. J. Waverly Coggsdale, III, Town Manager
Mr. W. Morgan Allen, Jr., Treasurer
Mr. Dan Witt, Assistant to Town Manager
Chief Clay Hamilton, Police Department
Captain Kenneth Walsh, Police Department
Mr. John Tomlin, Public Works Director
Mr. Phillip Bennett, Wastewater Treatment Plant Director
Mr. John Eller, Town Attorney
Mrs. Mary Hall, Administration

3. Mayor Burgess asked if there were any questions regarding the agenda.

A motion was made by Mr. Mattox, seconded by Mr. Coleman, to approve the agenda as presented.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

4. Mayor Burgess asked if there were any questions regarding the minutes of the January 12, 2010 meeting and the work session of January 26, 2010.

A motion was made by Mr. Coleman, seconded by Mr. Mattox, that the minutes of the January 12, 2010 meeting and the work session of January 26, 2010 be approved as presented.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

5. Mayor Burgess presented the invoices for the month of January and asked if there were any questions regarding the invoices.

6. Financial Statements

7. Public Comments

Mayor Burgess asked if anyone would like to speak that was not on the agenda. No one came forward.

8. Special Presentation

a. Center for Disease Control and Prevention-Water Fluoridation Quality Award 2008

Mr. Coggsdale advised the Water Treatment Plant has received the 2008 Water Fluoridation Quality Award presented by the Center for Disease Control and Prevention and commended Mr. Chuck Cofflin, Water Treatment Plant Director and his staff.

9. Reports

a. Committees

i. Public Works Committee

Mobile Concession Unit

Mr. Ferguson advised the Public Works Committee has received a request for the operation of a mobile concession unit on Town owned property. The Committee discussed how the Town handles concessions in general and is working on a policy that would deal with mobile concession units in Town. Any unit of this nature that is part of an organized or special event would be considered as an extension of that event.

Curb in English Alley

Mr. Ferguson advised the Committee discussed a proposed curb that would run along English Alley as part of the Gateway Park development (Project 7). The contractor is currently in English Alley as part of the Infrastructure Project and in an effort to avoid any new pavement that would be a part of English Alley, the committee feels this curbing should be done at this time rather than when the Gateway Park project is underway. We are currently inquiring of Department of Housing and Community Development if we can do this section of curbing utilizing the bidding process that we used for the Streetscape work and just do an add-on to the existing contract. If we are unable to do so, we would request VDOT add this component to Broad Street portion of the Streetscape Project (Project 4). If these solutions do not work out, we would request that the work be done and paid out of the Town's General Fund Reserves. The proposed cost of the work is \$6,800.

Mr. Coggsdale advised the Department of Housing and Community Development has authorized utilizing the bidding process used for the Streetscape.

A motion was made by Mr. Ferguson, seconded by Mr. Coleman to install curbing in English Alley.

Motion carried:

VOTE:

Mr. J.R. Burgess	Yes
Mr. Ronald Coleman	Yes
Mr. Bill Ferguson	Yes
Mr. Jay Higginbotham	Yes
Mr. Mike Mattox	Yes

Recycling Update

Mr. Ferguson advised the Recycling Facility is being used on a consistent basis. Some concerns about cleanliness of the site and frequency of the dumping of the contents are being addressed. Mr. Ferguson gave Council a six month report on the cost associated with the recycling program and felt things were going well and within budget.

Old Water Plant at Shreve Park

Mr. Ferguson advised the Committee has developed a beautification plan for the old water plant at Shreve Park. It would include removing the chain link fence and filling in the area at the bottom of the wheel with rock and painted concrete (to simulate water), as well as repair of the stucco siding and painting of the roof. The overhead trough will be replaced.

ii. Finance Committee

Late Fee Reimbursement Request

Mr. Coleman advised the Finance Committee has reviewed information relative to a request to refund the late fee payment for Tax Bill #6001761 (Abbott Laboratories). The Finance Committee feels that due to the circumstances involving the Commissioner of Revenue's office and an unfulfilled request to change the address for the billing, the request for refund of the late fee for Tax Bill #6001761 should be approved. Also, the Finance Committee asked staff to review the current late penalty policy as it may relate to the State Code and recommend any proposed changes.

A motion was made by Mr. Coleman, seconded by Mr. Ferguson that the penalty applied to Tax Bill #6001761 be refunded due to improper county billing records and in accordance with Section 58.1-3915 of the Code of Virginia.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

It was the consensus of Council to ask staff to review current late penalty policy as it may relate to the State Code and recommend any proposed changes.

Salary Wage and Administration Program – Range Increase

The Finance Committee discussed the updating of the wage ranges (low and high amounts) in the Town's Salary Wage and Administration Program and increasing by 2%. This particular action does not have a financial impact; it just takes the existing ranges and expands them.

A motion was made by Mr. Coleman, seconded by Mr. Ferguson that the wage ranges (low and high) in the Town's Salary Wage and Administration Program be increased by 2%.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mr. Bill Ferguson	Yes

Mr. Jay Higginbotham	Yes
Mr. Mike Mattox	Yes

iii. Police Committee

Byrne Grant

Mr. Mattox advised the Police Department has been the recipient of a Byrne Grant for numerous years. The Chief intends to utilize this year's funding of \$6,900 for the acquisition of computer software that will assist in accident reporting, personnel management, calls for service and equipment hardware for evidence bar coding. All of this will be furnished by DaProSystems, who has been utilized for our Police Department computer system.

Virginia Law Enforcement Accreditation

The Police Committee has been discussing the process of becoming an accredited department for several months. To accomplish this objective, the Chief would request an administrative position be added to his department. In addition to accreditation duties, the new position could also function in the areas of: grant administration; property officer; crime analysis and creation of departmental policy and procedures. The Police Committee has requested the Chief propose this position in his FY2011 budget and as the process moves forward, the determination will be made as to whether the funding is available. Mr. Mattox stated Council needs to discuss whether they want to follow through with an accreditation process.

Mr. Higginbotham questioned if an administrative position was necessary to be an accredited agency.

Mr. Mattox advised there is a large amount of paperwork involved in the process.

Mr. Higginbotham questioned if current staff could handle this.

Mr. Coleman reminded Mr. Higginbotham the Police Department is currently understaffed and once an officer is assigned to this position they will have to continue. There is a question of how many officers a department needs and feels the Chief is working with the minimal at this time.

Mayor Burgess reminded Mr. Mattox of his desire for the Police Department to be accredited.

Mr. Mattox stated the advantage of accreditation, it sets rules and policies of how a Police Department should be ran and felt it was important to know the proper procedure.

Mr. Coleman felt it would be a plus for the department and the Town if the Police Department was accredited.

Mr. Mattox requested Chief Hamilton give a presentation on the advantages of an accreditation.

10. Unfinished Business

a. AOT Car Show Request

Mr. Coggsdale reminded Council of a request from Altavista On Track to hold a Car Show the first Saturday of each month from April to October, excluding June.

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Mr. Ferguson and Mr. Coleman, serving as Town Council liaisons, have been heavily involved during the process of working out the details. The proposal is to hold the Car Show from 3:00 p.m. to 9:00 p.m.; and the location would be on Main Street (between the south side of the intersection with Pittsylvania Avenue and a point between Broad Street and Rt. 43 (Bedford Avenue) approximately just north of the entrance into First National Bank's drive-thru entrance. In addition, the committee would seek to close Campbell Avenue from the alley to Main Street.

Mr. Coggsdale stated the Town would seek approval from Virginia Department of Transportation for closing of Main Street (Rt. 29 Business).

Mayor Burgess questioned if the merchants have been contacted in regards to closing the streets.

Mr. Ferguson stated this event would bring a large number of people to the area.

Mrs. Jo Kelley, Director of Altavista On Track, advised a meeting was held in which the merchants were invited to attend to advise them of the event. Mrs. Kelley advised she would talk to the area merchants again to receive their thoughts on closing the street. The merchants previously contacted were in favor of the event.

Mr. Mattox questioned the advantage of closing Main Street as opposed to closing Seventh Street.

Mr. Coleman offered Seventh Street would not accommodate the number of vehicles anticipated. Hopefully, this event will draw traffic to the downtown area.

A motion was made by Mr. Ferguson, seconded by Mr. Coleman to authorize the Town Manager to request of the Virginia Department of Transportation that Rt. 29 Business (Main Street) be blocked off from the north side of the Pittsylvania Avenue intersection to a point between Broad Street and Rt. 43 (Bedford Avenue) approximately just north of the entrance into First National Bank's drive thru entrance on the first Saturday of each month from April to October, excluding June. The hours would be from 3:00 p.m. to 9:00 p.m. on those dates.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	No

A motion was made by Mr. Ferguson, seconded by Mr. Coleman, to authorize the closing of Campbell Avenue from Main Street to the alley on the first Saturday of each month between April and October, excluding June.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	No

b. WWTP Environmental Issues

Mr. Coggsdale advised at last month's Council meeting, Council discussed the most recent information received regarding the Town's plan to address the PCB remediation of the WWTP Emergency Overflow Pond (EOP). Staff was directed to consult with Mr. Andy Kassoff of EEE Consulting in regard to remediation option costs, VRP Certificate of Completion, and End use requirement remediation levels. Mr. Coggsdale presented Council with a Technical Memorandum from EEE Consulting, Inc. addressing these issues and a proposal from Light Engineering in regard to their remediation process. Mr. Kassoff reviewed this proposal and offered his comments. The estimated cost for the remediation efforts proposed to date, are in the \$4.4 to \$4.7 million range. The Town's participation in the VRP affords the Town the most immunity in regard to the issuance of a Certificate of Completion. The End Use of the Property is decided by the extent of the clean-up level (endpoint goal) and can greatly influence the cost of the remediation efforts. The proposed target remediation endpoint for the EOP cleanup is 50 mg/kg or 50 parts per million (PPM) of PCBs.

Mr. Mattox questioned if the Town chose to do the Thermal Desorption process, would the Town have future liability?

Mr. Eller stated his understanding is it would be down to 50 parts per million and would be certified as remediation that meets the requirements. Also with the dig and haul, the EOP would also be down to that level. Both should give the Town the same shield from liability. The problem with the dig and haul, PCBs are being hauled to another site, they are not being destroyed like they would be if on site.

Mr. Higginbotham requested a Committee be appointed to meet and discuss these issues and options with Mr. Mead Anderson or Mr. Kevin Greene to make sure the Town is moving forward under the VRP.

Mr. Coleman asked if Council is willing to accept what the consultants are presenting and stated he is willing to try this route if time permits.

Mayor Burgess appointed Mr. Higginbotham, Mr. Coleman, Mr. Coggsdale and Mr. Witt to serve on the committee.

c. Library Roof-Competitive Negotiation Resolution

Mr. Coggsdale advised at last month's meeting, Town Council discussed the process by which they would seek quotes for the library roof replacement project. The Altavista Town Code, §2-261–265 addresses the use of "Competitive Negotiation" process. Staff would request the Town utilize "competitive negotiations" for the acquiring of services related to the library roof replacement project. Due to the diverse methods and materials that could be utilized in regard to the roof replacement and the unknown conditions that may exist, staff feels that competitive negotiations would be in the best interest of the Town. Mr. Eller provided a resolution to Council for review.

Mr. Higginbotham wanted to be assured by adoption of the resolution; Council was not agreeing to move forward with the roof replacement. Mr. Higginbotham noted the places where the roof is leaking are: at the skylight and where the crickets are built incorrectly as the roof ties into the tower. Mr. Higginbotham stated these are the two principal spots. Mr. Higginbotham mentioned someone could be hired to make these corrections, but there would be no guarantee that the roof still wouldn't leak. Mr. Higginbotham also mentioned when the library was built on to, the way the metal roof was slipped under the existing roof with screws in it was poor workmanship. At this time, this area is not leaking. Mr.

Higginbotham felt over time this would present a problem. He stated 99% of the roof is good and 1% of the roof, we know where the leaks are. Mr. Higginbotham feels the real issue is are we getting a proposal to repair or are we getting a proposal to replace the roof. Mr. Higginbotham noted under today’s economic conditions if the decision is to replace the roof, there is no better time to do so.

A motion was made by Mr. Mattox, seconded by Mr. Ferguson, to adopt the resolution relating to the use of competitive negotiations in regard to services related to the replacement of the Staunton River Memorial Library Roof.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

TOWN OF ALTAVISTA

STAUNTON RIVER MEMORIAL LIBRARY ROOF REPAIRS

DETERMINATION BY COUNCIL AS TO COMPETITIVE NEGOTIATION

BE IT RESOLVED, that pursuant to Section 2-262(c) of the Code of the Town of Altavista, the Council of the Town of Altavista makes the following findings:

1. For many years the Staunton River Memorial Library has experienced leaks in its roof system.
2. Due to the complicated nature of the leakage problems with the roof system at the library numerous solutions and approaches have been proposed and discussed and numerous estimated costs have been put forth many of such solutions being extremely costly.
3. While competitive sealed bidding is the preferred method of procurement for construction services, in cases of repair and renovations costing less than \$500,000 Section 2-262(c) of the Town Code allows competitive negotiation to be used when Council finds that competitive sealed bidding is not practicable or not fiscally advantageous to the public.
4. The repairs to the library roof will cost less than \$500,000.
5. In the case of the library roof it is virtually impossible to formulate a package of specifications for the repair because of the widely varying opinions on what exactly is required to prevent the leaks and thus competitive sealed bidding is not practicable.
6. In the case of the library roof it is believed that competitive sealed bidding would result in extremely high bids and resulting exorbitant costs to the public whereas, competitive negotiation would allow the Town to negotiate with the offerors as to exactly what is to be done and the cost thereof thus reducing the cost of correcting the problem. Therefore, competitive negotiation would be fiscally advantageous to the public.

DETERMINATION. For the above stated reasons the Council of the Town of Altavista hereby determines that competitive sealed bidding is neither practicable nor fiscally advantageous to the public and that the repairs to the library roof should therefore be obtained by competitive negotiation.

DIRECTIVE TO TOWN MANAGER. The Town Manager is directed to formulate a request for proposals and proceed with competitive negotiation for the said work pursuant to Town Code Sections 2-261 *et seq.*

11. New Business

- a. Annual Reports
 - i. Avoca

Mr. Frank Murray, Avoca Director, presented Council with the 2009 Avoca Museum and Historical Society’s Annual Report. Mr. Murray mentioned there were over 9,000 visitors at the Museum this past year with 90

individuals volunteering. Mr. Murray stated one project scheduled for 2010 is to complete restoration of the Slave Cemetery which he feels will bring national attention to the Town.

Mayor Burgess mentioned comments he has received regarding what “a jewel” the Town of Altavista has in the Avoca Museum and expressed appreciation to Mr. Murray for all he does.

Mr. Mattox mentioned there is not proper fire protection at the Museum and requested this matter be reviewed and possibly added to the next CIP budget.

Mayor Burgess asked Mr. Murray if he would research and provide some additional information including cost on fire protection of the Museum.

ii. Planning Commissions’ Annual Report

Mayor Burgess welcomed Mr. Jerry Barbee as the new chairman of the Planning Commission.

Chairman Jerry Barbee gave the annual report for the 2009 activities of the Planning Commission and the proposed 2010 Work Plan for Council’s review. Chairman Barbee noted their greatest accomplishment was the completion of the Comprehensive Plan.

Mayor Burgess thanked Chairman Barbee, former Chairperson Audrey Powell, and the Planning Commissioners’ for their work.

b. Regional Ideas

Mr. Coggsdale advised the Local Government Council (LGC) Executive Committee asked the Region 2000 Managers and Administrators to develop ideas for regional projects that the Local Government Council and the Region 2000 Partnership might undertake. The intent of the request was to focus LGC staff efforts on issues of regional importance that could potentially have the best benefit for the majority of members. These regional projects would either help localities save money, or maintain or increase services or quality of services, bring additional state funding to the region or position the region for better overall service delivery. Mr. Coggsdale presented Council with a listing of regional projects being considered and advised not every locality would have to participate in each item for them to move forward. Mr. Coggsdale asked Council to review this list and provide feedback.

Mr. Mattox felt all items on the list should be pursued.

Mr. Coleman asked that Economic Development be looked into. When the streetscape project is complete, Council needs to work towards bringing more businesses to the downtown district.

c. PCB Pollutant Minimization Plan

A motion was made by Mr. Higginbotham, seconded by Mr. Coleman, to authorize Mr. Coggsdale to spend up to \$20,000 on the Waste Water Treatment Plant’s Virginia Pollution Discharge Elimination System (VPDES) Permit, which is due in the Lynchburg Regional Office no later than July 10, 2010.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

d. Setting of Public Hearing Date

Mr. Coggsdale advised the Planning Commission has received a special use permit application from Mrs. Janet Hall, B&D Auto Sales; the application is a request to allow the storage of up to 100 automobiles on an existing, paved lot at the former Lane Company, 301 Pittsylvania Avenue. This property is zoned M2 Industrial. Mr. Coggsdale asked for authorization to advertise this special use permit application for public hearing at the March 9, 2010 Town Council Meeting.

A motion was made by Mr. Coleman, seconded by Mr. Ferguson, to authorize the Town Manager to advertise for a public hearing at the March 9, 2010 meeting.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

e. Appointments

i. Economic Development Authority

Mr. Coggsdale advised of a vacancy on the Altavista Economic Development Authority Board. Mr. Coggsdale has been in touch with Mr. Michael Towler who is willing to serve out this term, ending November 30, 2012.

A motion was made by Mr. Coleman, seconded by Mr. Ferguson, to appoint Mr. Michael Towler to the Altavista Economic Development Authority with his term ending November 30, 2012.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

ii. Recreation Committee

To be discussed in Closed Session.

f. Town/County Quarterly Meeting Agenda

Mr. Coggsdale presented Council with a proposed agenda for the next Town/County Quarterly Meeting scheduled for February 23, 2010.

12. Town Manager’s Report

Mr. Coggsdale recognized Mrs. Tobie Shelton, Administration, for ten years of service with the Town and also commended the Public Works and Police Department for their efforts during the recent winter storms.

Mr. Coleman asked Mr. Tomlin how much over the budget had the recent snow storms taken the department.

Mr. Tomlin advised approximately \$15,000.

a. Project Updates

VDOT Enhancement Project and Downtown Utility Replacement Project

Progress Meeting conducted on Monday, January 25th.

Sanitary Sewer and Storm Sewer are being installed along English Alley.

Water Line (6") is being installed along English Alley.

Traffic Control Plan for the intersection Main Street/Broad Street is being developed by the contractor.

Community Development Block Grant

Façade Program:

13 contracts have been executed.

7 contracts pending.

Initial pay requests on 6 buildings.

Upper Story Housing Program

Information Meeting held on Thursday, January 28th with property owners.

Applications due by February 15th.

Gateway Park Project

Awaiting finalization of railroad property transfer.

Bid package ready awaiting finalization of property transfer.

Marketing Project

Altavista On Track's web-site completed and being implemented.

Way-finding sign proposals being reviewed.

Management Team meeting is Thursday, February 11th.

McMinnis Spring Water Supply Line Project

Council granted time extension in January – New completion date is February 28, 2010.

Contractor has to abandon the rods in place from the first bore and has begun a new bore and as of Wednesday, February 3rd were approximately 1/3 of the way across.

Water Plant Filter Media Replacement Project

Notice of Award was issued to F.L. Showalter on January 21, 2010.

Notice to Proceed will be issued once the following items are received

1) Executed Agreement; 2) Performance and Payment Bond; and

3) Certificate of Insurance.

The Contract Time, which will begin as indicated on the Notice to Proceed, will state that the work will be substantially complete within 180 calendar days and will be completed and ready for final payment within 210 calendar days.

Public Transportation Feasibility Study

Funding application has been filed with DRPT.

School Street Park Improvements

Development of a material takeoff sheet completed; this will assist with getting prices on the project.

b. Reports

i. Departmental

ii. Other

c. Other Items as Necessary

Mr. Coggsdale gave Council a memo from Ms. Debra McClane, Architectural Historian, advising the third project benchmark of 75% was met on January 4, 2010 and project materials submitted were approved by the VDHR staff. The

public meeting for the historic district nomination, which is required as part of the National Register process, will be held on Tuesday, February 16, 2010 at 6:00 p.m. in the Town Council Chambers. The nomination is scheduled to be reviewed at the March 18, 2010 joint meeting of the Virginia Board of Historic Resources and the Virginia State Review Board. If approved, the district will be listed on the Virginia Landmarks Register and will be forwarded to Washington, D.C. for inclusion in the National Register of Historic Places.

d. Informational Items

13. Matters from Town Council Members

14. Closed Session

A motion was made by Mr. Coleman, seconded by Mr. Ferguson, that the Altavista Town Council convene in closed session in accordance with the provisions set out in the *Code of Virginia*, 1950 as amended,

Section 2.2-3711 (A)(1) regarding discussion, consideration, or interviews of prospective candidates for appointment to the Recreation Committee.

Section 2.2-3711 (A)(3) regarding discussion or consideration of the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

Council went into closed session at 8:40 P.M.

Notice was given that Council was back in regular session 8:50 P.M.

FOLLOWING CLOSED SESSION:

A motion was made by Mr. Coleman, seconded by Mr. Mattox, to adopt the certification of a closed meeting.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the town council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the town council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the town council hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the town council.

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Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mr. Bill Ferguson	Yes
	Mr. Mike Mattox	Yes

Mayor Burgess asked if there was anything else to bring before Council.

The meeting was adjourned at 8:50 p.m.

J. R. Burgess, Mayor

W. Morgan Allen, Jr., Clerk